



NORTH MECHANICAL
CONTRACTING & SERVICE



North Mechanical Contracting and Service is a leader in the mechanical industry, dedicated to delivering mechanical solutions from concept to success. Based in Indianapolis, we specialize in comprehensive construction, contracting, preventative maintenance, and innovative approaches to mechanical systems. Recently nominated as one of the 2025 Top Workplaces in Indianapolis, North Mechanical takes pride in fostering a culture built on Excellence, Inspiration, and Innovation—and we're looking for team members who share that same drive and commitment to success.

As we continue to grow, we're seeking a mechanically minded and process-driven Service Project Manager to join our Service Operations team in Indianapolis, Indiana. This is a full-time position with travel to local project sites as needed. The Service Project Manager will play a key role in leading and expanding our service projects team while developing both short-term and long-term strategies that support successful project delivery, team development, and continued growth.

In this role, you'll provide leadership and direction to our service projects team while helping drive team growth, operational efficiency, and successful project delivery. You'll play a key role in strengthening processes, supporting field personnel, and ensuring we continue to provide exceptional service to our clients.

Key Responsibilities:

1. Team Leadership & Development
2. Project Planning & Execution
3. Process Improvement & Operational Efficiency
4. Project Monitoring, Budgeting & Risk Management
5. Client & Stakeholder Coordination
6. Safety, Quality & Compliance
7. Reporting & Documentation
8. Departmental Collaboration & Communication
9. Industry Knowledge & Continuous Improvement
10. Other assigned duties

The preferred candidate will have strong organizational, communication, and multitasking skills, with a minimum of five years of field experience in HVAC or a related trade and previous management experience preferred. Proficiency with service management software and Microsoft Office, along with the ability to interpret work orders, project documents, and service agreements, is required. A strong understanding of construction practices and HVAC and plumbing terminology, along with the ability to work effectively under pressure and meet deadlines in a fast-paced environment, is essential.

North Mechanical Contracting and Service is proud to offer a comprehensive benefits package designed to support the well-being and growth of our employees. This role will receive competitive pay, paid vacation, paid holidays, and a company-provided cell phone and laptop. Non-union employees are eligible for company-sponsored health insurance with an HSA and other company benefits. For employees covered under a union agreement, benefits including health insurance, retirement, and other applicable benefits are provided through the applicable union benefits package and Collective Bargaining Agreement (CBA). Our benefits and resources are designed to support professional development and long-term career growth within our expanding organization.

Submit resumes via: [Careers | North Mechanical](#)